

QUICK REFERENCE BOX GUIDE

As you evolve your Records and Information Management (RIM) program to take steps towards Information Governance you need the proper tools and supplies. With Iron Mountain RFID-ready boxes you set yourself up for secure storage and easy, repeatable inventory audits to ensure your inventory has proper controls. Gain confidence in your inventory location when responding to customers, stakeholders, and external or internal auditors.

RFID-READY	SECURE	GREEN
<p>PROTECTED AND DURABLE</p> <ul style="list-style-type: none"> ➤ Our most popular box types* come RFID-Ready ➤ Automatically set up for your auditing needs at no additional charge ➤ Allowing for fast, automated location services 	<p>PROTECTED AND DURABLE</p> <ul style="list-style-type: none"> ➤ All boxes come with a built-in hole for zip ties ➤ Professional grade ➤ Don't crush easily or fail during long-term storage ➤ Made from pH buffered paper for enhanced preservation 	<p>FEEL GOOD ABOUT GOING GREEN</p> <ul style="list-style-type: none"> ➤ Made from approximately 65% recycled material ➤ Can be 100% recycled when disposed of ➤ Composed of virgin and recycled materials

*Our most popular box types are Model 2000 and Letter 450



BUILT-IN HOLE FOR ZIP TIE

- Added level of security
- Additional protection of your information
- Zip ties sold separately

THREE-INCH LID

- Additional durability during transportation and storage
- Won't warp or blow off

PRE-APPLIED RFID LABEL

- Easier path to inventory audit with no line of sight required
- RFID chip pre-associated with barcode
- Tight integration between core system of record and RFID application
- RFID labels also sold separately for non-RFID-ready box types

ORDERING IS EASY

Order boxes through your trusted carrier or your online Iron Mountain Connect™ hub and receive on-the spot delivery for most box types. Iron Mountain boxes will come with an RFID label pre-applied (RFID-ready) or an RFID label will accompany the box, both at no additional charge. You can also purchase RFID labels to affix to another box type (non-Iron Mountain box). All new inventory must have a RFID label.

MODEL 2000

RFID-Ready Letter/Legal

- RFID-Ready
- Internal Dimensions
15 x 12 x 10 inches
- Pre-Labeled Box
- Security Hole



MODEL 2000A

Auto Fold Letter/Legal

- Internal Dimensions
15 x 12 x 10 inches
- Security Hole



MODEL 2750

Double Walled Letter/Legal

- Internal Dimensions
15 x 12 x 10 inches
- Security Hole



MODEL 450

RFID-Ready Letter Transfile

- RFID-Ready
- Internal Dimensions
24 x 12 x 10 inches
- Pre-Labeled Box
- Security Hole



MODEL 200

X-ray Box

- Internal Dimensions
15 x 6.25 x 20 inches



MODEL IMS-DESK

Shred Box

- Internal Dimensions
9 x 5 x 11 inches
- Desk Side Shred Box



MODEL 631

Medium Planner

- Internal Dimensions
43 x 6 x 6 inches



MODEL 844

Lg Check

- Internal Dimensions
24 x 9 x 4.5 inches



RFID T LABEL*

Purchase Label to Affix to Other Box Type

- Comes with Buddy Tag for use with Transmittals
- Label tags box with RFID chip
- Sold in Quantities of 10
- Passive RFID Chip (no battery, no constant signals)
- *Orange (for imaging) and green (for data) T-labels are also available.



ZIP TIES

Secure Your Box Lid - 2 Zip Ties Required for Each Side of Box Lid)

- Blue PA-66 Plastic
- Sold 100 Zip Ties /bag
- 7.8mm Long, 4.8mm Wide
- Tensile Strength



PLEASE NOTE: All dimensions are approximate based upon the average internal dimensions of several manufacturers' cartons loaded with files.

FOR MORE INFORMATION

Please see our Customer Information Center at cic.ironmountain.com for additional information concerning box design, cubic footage determinations, displacement, and other factors that determine how boxes are billed for storage and services.

800.899.IRON | IRONMOUNTAIN.COM



ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organizations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centers, art storage and logistics, and cloud services, Iron Mountain helps organizations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit www.ironmountain.com for more information.

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