



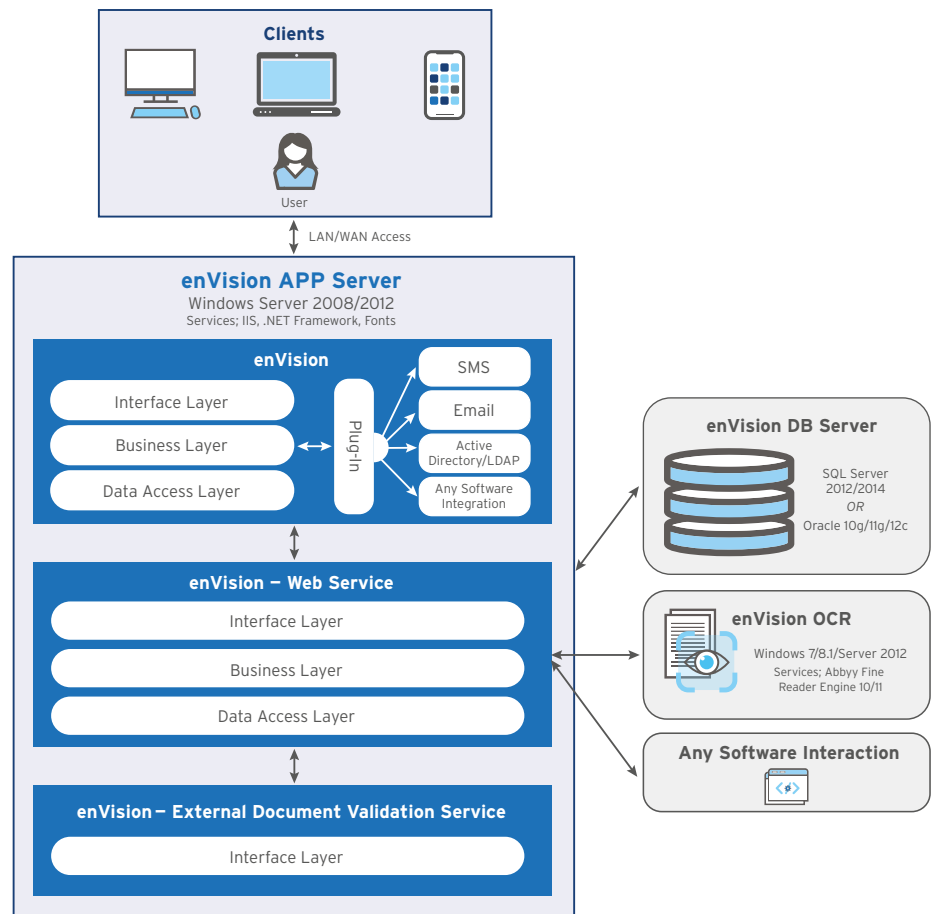
## SOLUTION BRIEF

# DATA PRIVACY: IRON MOUNTAIN ENVISION®

## SERVICE OVERVIEW

Iron Mountain enVision® is a web-based electronic document management system. It allows customers to store and manage all types of records, files, forms and documents, which are created within an organization by different users, in a safe electronic environment. Provision of enVision services may involve processing of customer data, including confidential and personal data.

### EnVision Services Logical Architecture



## CUSTOMER DATA

Any type of customer data may reside on the enVision system and documents are stored encrypted in the system repository. The customer has full discretion as to what data is submitted to the system for the processing and how long it is retained.

## SUB-PROCESSORS

EnVision is an on-prem solution and the customer has full discretion as to where to deploy it and who should have access to data residing on the platform. Support services are provided by Iron Mountain's global team with team members in each region.

## INTERNATIONAL DATA TRANSFERS

Many countries have laws governing international transfers of personal data. Iron Mountain is aware of these requirements and relies on the Standard Contractual Clauses for internal and external transfers of personal data, as may be applicable and relevant, e.g. EU/UK personal data to countries such as the U.S. and India.

## PRIVACY SAFEGUARDS

Iron Mountain has a Global Privacy Program and an appointed Global Privacy Officer. A team of privacy & compliance professionals monitor legislative and regulatory developments and provide advice to ensure that relevant privacy safeguards are embedded into our services.

## SECURITY CONTROLS

Iron Mountain applies appropriate technical, organization and administrative measures, including encryption, to ensure that customer data remains secure at all times. EnVision adheres to the ISO 27001 (Information Security Management System) and ISO9001 (Quality Management System) standards.

## CONTACT

If you would like to learn more about enVision or our privacy compliance, we are available to assist you. For privacy compliance related inquiries, please contact us at [global.privacy@ironmountain.com](mailto:global.privacy@ironmountain.com) and visit Privacy & Data Protection [website](#) for our standard data processing contract terms.

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