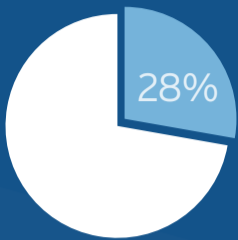


POLICY CENTER SOLUTION STANDARD EDITION

Affordable Retention Policy from the Most Trusted Name in Records Management



28% of information governance (IG) professionals say their organization has no accepted IG policies

2017 State of Information Management: Are Businesses Digitally Transforming or Stuck in Neutral?; AIIM



YOUR CURRENT STATE

- Keeping records longer than required for legal, regulatory, or business reasons
- Limited resources to build, curate, and update a legally defensible, global retention schedule
- Inconsistent regulatory citation and change tracking that impacts legal defensibility
- Manual placement of the rules and regulations across your content infrastructure

WITH READY-MADE, POWERFUL STANDARD EDITION YOU CAN:





Grow beyond manual, time-intensive processes to research, update, and communicate changes to policies. Keep your RIM program's retention guidelines current and compliant by subscribing to this prebuilt retention schedule without a large, upfront project fee.



POLICY CENTER STANDARD EDITION

Provides a prebuilt record retention schedule that reflects business operations - classify your documents, enforce compliance with the added ability to personalize record classes or modify retention rules.

POLICY CENTER SOLUTION SUITE

	 ESSENTIAL EDITION	 STANDARD EDITION	 PROFESSIONAL EDITION	 ENTERPRISE EDITION
Pre-Built Retention Schedule	✓	✓	CUSTOMIZABLE	CUSTOMIZABLE
General Business Functions Retention Schedule	✓	✓	✓	✓
Country Coverage	1 US or Canada	1 US, Canada or UK	UP TO 10	GLOBAL
Industry Specific Retention Schedule		SINGULAR	MULTIPLE	MULTIPLE
Industry Coverage		US BANKING (RETAIL) US INSURANCE (P&C) US PHARMACEUTICAL	CUSTOMIZABLE	CUSTOMIZABLE
Integration with Iron Mountain Box Storage	✓			